To: Faculty and Staff

From: Human Resource Office

Date: 02/02/2024

Subject: FY 2025 Holiday Annoucment (July 1st, 2024-June 30th, 2025)

Northeastern Oklahoma A&M College is pleased to support a benefits package which recognizes a total of 11 paid holidays and 9 paid administrative (**\***) days for the new FY 2025 year. Following is a list of dates that our offices will be closed:

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| --- | --- | --- | --- |
| **Holiday** | **Date(s)** | **Day(s) of Week** | **Number of Days** |
| Independence Day | July 4th | TH | 1 Holiday(s) |
| Labor Day | September 2nd | M | 1 Holiday(s) |
| Fall Break | October 17th-18th | TH-F | 2\* Admin. Day(s) |
| Thanksgiving | November 27th  November 28th-29th | W  TH-F | 1\* Admin. Day(s)  2 Holiday(s) |
| Christmas Break | December 23rd  December 24th & 25th  December 26th-27th | M  T-W  TH-F | 1\* Admin. Day(s)  2 Holiday(s)  2\* Admin. Day(s) |
| New Years | December 30th  December 31st & January 1st | M  M-T | 1\* Admin. Day(s)  2 Holiday(s) |
| Martin Luther King Jr. | January 20th | M | 1 Holiday(s) |
| Spring Break | March 17th-18th  March 19th-21st | M-T  W-F | 2\* Admin. Day(s)  **3 Annual Days Needed** |
| Memorial Day | May 26th | M | 1 Holiday(s) |
| Juneteenth | June 19th | TH | 1 Holiday(s) |

All offices will be closed December 23rd-January 1st.

All offices will also be closed March 17th-March 21st. Employees will need to use 3 annual leave days.