To: Faculty and Staff

From: Human Resource Office

Date: May 8, 2023

Subject: FY 2024 Holiday Annoucment

 (July 1st, 2023-June 30th, 2024)

Northeastern Oklahoma A&M College is pleased to support a benefits package which recognizes a total of 11 paid holidays and 9 paid administrative (**\***) days for the new FY 2024 year. Following is a list of dates that our offices will be closed:

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| --- | --- | --- | --- |
| **Holiday** | **Date(s)** | **Day(s) of Week** | **Number of Days** |
| Independence Day | July 4th | T | 1 Holiday(s) |
| Labor Day | September 4th | M | 1 Holiday(s) |
| Fall Break | October 12th-13th | TH-F | 2\* Admin. Day(s) |
| Thanksgiving | November 22ndNovember 23rd-24th | WTH-F | 1\* Admin. Day(s)2 Holiday(s) |
| Christmas Break | December 21st December 22nd & 25thDecember 26th-27th | THF, MT-W | 1\* Admin. Day(s)2 Holiday(s)2\* Admin. Day(s) |
| New Years | December 28thDecember 29th & January 1st | THF, M | 1\* Admin. Day(s)2 Holiday(s) |
| Martin Luther King Jr. | January 15th | M | 1 Holiday(s) |
| Spring Break | March 18th-19thMarch 20th-22nd | M-TW-F | 2\* Admin. Day(s)**3 Annual Days Needed** |
| Memorial Day | May 27th | M | 1 Holiday(s) |
| Juneteenth | June 19th | W | 1 Holiday(s) |

\*All offices will be closed December 21st-January 1st.

\*All offices will also be closed March 18th-22nd. Employees will need to use 3 annual leave days.