

**Northeastern Oklahoma A&M College
Activity Advance Recap Form**

Submitted by _____ Date _____

Date(s) of Activity _____

Destination _____

Athletic Opponent/Judging Event _____

Number of Students Participating _____

Number of Sponsors Participating _____

Please attach Student Participation form signed by all participants, including sponsors who benefited from these funds.

Expenses:

Food _____ (Receipts Required)

Motel _____

Meal Monies _____

To Students & Sponsors

Miscellaneous _____ (Receipts Required)

Total Expenses: _____

Warrant Amount \$ _____

Less Expenses \$ _____

Total Cash Returned \$ _____

Approved: _____
Athletic Director/Sponsor/Coach